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**BRITISH SCHOOL OF WASHINGTON
 SCHOOL TRANSPORTATION CONTRACT**

READ CAREFULLY BEFORE COMPLETING CONTRACT

COMPLETE ONE CONTRACT PER FAMILY AND INCLUDE ALL STUDENTS WHO ARE USING THE SCHOOL BUS.
 PLEASE READ THE TERMS AND CONDITIONS THAT APPEAR ON PAGE 2 OF THIS CONTRACT. THEY ARE AN INTEGRAL
 PART OF THIS AGREEMENT

PLEASE MAKE APPROPRIATE CORRECTIONS, SIGN AND RETURN TO SCHOOL OFFICE

Parent/Guardian Surname:		Parent/Guardian First Name:		Home Phone#	Work Phone#
Primary Student Address (one address only, which must coincide with school record):					Postal Code
FULL NAME OF STUDENT S		YEAR	MONTH SERVICE TO COMMENCE	FEE*	
SURNAME		FIRST NAME			
*TOTAL ANNUAL FEE					
Route#	Round Trip:		One-Way:		
Bus Stop Morning:			Bus Stop Afternoon:		

In signing this contract, I understand and agree to the TERMS AND CONDITIONS of the contract and I understand that I am giving permission to the British School of Washington to share this information with Alliance Premier Inc, for the purpose of transportation planning.

 SIGNATURE OF PARENT/GUARDIAN

 DATE

For Office Use only

PARENT/GUARDIAN NAME:: _____

ROUTE: _____ ROUND TRIP: _____ ONE-WAY _____

FEE: _____ RECEIVED: _____

TERMS AND CONDITIONS

THE FOLLOWING TERMS AND CONDITIONS FORM PART OF THE SCHOOL BUS TRANSPORTATION CONTRACT (“this Agreement”)

1. The Parent/Guardian acknowledges and agrees that the student must comply with the student code of conduct while transported to and from school.
2. **Description of Routes, Time Schedules and Stops:** The school agrees to provide transportation for the above child at such route, time schedule and stop as shall be designated by the school. While the parent can make suggestions and recommendations, the school shall have the final determination in this regard.
3. **Legal Compliance:** The school will agree to only hire a company whose drivers and vehicles are in compliance with all applicable laws imposed by DC, Maryland and Virginia.
4. **Payment:** The parent will be required to pay for the transportation service upon receipt of the invoice.
5. **Disputes:** The parent agrees to raise all transportation-related issues and concerns with the transportation company first at (202) 641-5470 and then the school, not with the bus drivers
6. **Service Provided:**
 - a. A morning pick up, the earliest possible pickup time will be 7:00 am. The pickups will be made at a suitable pickup location. In order to have smooth, on-time service, the children must be at their bus stop on time. The bus will only wait one minute beyond the scheduled pickup time before moving to the next stop
 - b. Each child will be dropped off at their correct campus
 - c. Afternoon pickups will be made immediately following school.
 - d. Routes are not subject to change at any point during the academic year.
 - e. Refunds will not be made

Avoid the Danger Zones!



Always remain 10 steps away from the bus to be out of the "Danger Zone" and where the driver can see you. Always cross the street in front of the bus. Never go behind the bus.

School Bus Safety!

To be safe when they travel to and from school, follow these simple safety rules:

AT THE BUS STOP:

- Always walk to the bus stop. Never run.
- Walk on the sidewalk. If there is no sidewalk, walk on the left facing traffic.
- Always go to the bus stop about *five minutes* before the bus is scheduled to arrive.
- While at the bus stop, wait in a safe place away from the road. Do not run and play while waiting.
- Never speak to strangers at the bus stop and never get into the car with a stranger. Always go straight home and tell you parents if a stranger tries to talk to you or pick you up.
- Wait for the bus to arrive, watch for red flashing lights and the stop sign to be extended, and cross only when all traffic has stopped. Look left, right, and left again before crossing.

ON THE BUS:

- Go directly to a seat. Remain seated and facing forward for the entire ride.
- Talk quietly (so the driver will not be distracted).
- If you need to talk to the bus driver: wait for the bus to stop, raise your hand, and call the driver's name.

- Never throw things on the bus or out the windows. Never play with the emergency exits.
- Keep the aisles clear at all times.
- Never play with the emergency exits.
- If there is an emergency, listen to the driver and follow instructions.

EXIT THE BUS:

- When getting off the bus make sure you walk (not run) three more steps away from the door. This is the best place to be around a bus. Stay away from the bus wheels and watch out for moving cars!
- Once you get off the bus, go straight home so an adult will know where you are.
- Only get on and off the bus at your designated stop. If you need to get off the bus somewhere else, you will need to have a note from your parents.

If you leave something on the bus, never return to the bus to get it. The driver may not see you come back and they may begin moving the bus. Also, if you drop something near the bus, tell the bus driver before you attempt to pick it up, so they will know where you are.