

## **The British School of Houston – Students driving to school policy – Year 12**

With students from Year 10 eligible to drive, it is important that rules and procedures are set in place at school that encourage safety, independence and responsibility.

Before students in any year group are allowed to drive to school, it will be necessary to apply for a permit and register the vehicle. For all students, please submit your paperwork to the office before the first day of school if you intend to drive in from the start of term.

The following is required:

1. A waiver from the parent/guardian (attached)
2. A copy of student's Texas Driving License
3. Proof of insurance
4. Proof of vehicle tax and annual state inspection – to be verified by Mrs Everill
5. A signed agreement (attached) by the student agreeing to abide by rules and procedures of the school, and of their Texas Driving License
6. A BSH Parking permit (issued upon receipt of all the above)

The following rules will apply:

- Only approved permit holders will be allowed to park in the school car park
- Students must follow school car park speed limits (5mph) and parking procedures. Speeding or reckless driving will result in loss of driving privileges
- Students will be assigned designated parking spaces which must be adhered to
- Year 12 and 13 students may carry passengers other than family members, if written permission is given by all parents concerned, and if student is beyond the 6 month probationary period as defined by the Texas State Driving Laws
- Students in Years 12 and 13 may not leave the school car park between the times of 3.35pm and when the last of the early set of buses leave (on club and non-club nights), which will be approximately 3.45pm
- If student is leaving or arriving during the school day, other than at normal registration time, they must sign in/out at the school office

The school is not responsible for the vehicle, its contents or damages occurring whilst on school property

The British School of Houston reserves the right to withhold driving privileges of students if they have shown by their actions that they are a danger to themselves, other BSH students and/or other road users.

**To be completed by Parent/Guardian**

Please complete the sections below:

I give my permission for my son/daughter \_\_\_\_\_ to use a vehicle approved by me to transport themselves to and from school.

Vehicle make \_\_\_\_\_

Vehicle model \_\_\_\_\_

Year of manufacture \_\_\_\_\_

Colour of vehicle \_\_\_\_\_

My son/daughter **is/is not** allowed to carry passengers other than family members (delete as appropriate), and if allowed, has successfully completed the 6 month probationary period of the Texas State driving Law). Comments or exceptions below please:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ .

Signed \_\_\_\_\_ (parent/guardian)

Print \_\_\_\_\_

**To be completed by Student**

I agree to abide by the terms of this agreement. If found in violation of any of the rules and procedures, or if I behave in any way which is dangerous to myself or others, I understand that I will not be allowed to transport myself or others to school.

Signed \_\_\_\_\_ (student)

Print \_\_\_\_\_

**To be completed by Office**

Check /attach the following:

\_\_\_\_\_ A signed waiver from the parent/guardian

\_\_\_\_\_ A copy of student's Texas Driving License

\_\_\_\_\_ Proof of insurance

\_\_\_\_\_ Proof of vehicle tax and annual state inspection – to be verified by Mrs Everill

1. Expiration date of tax sticker \_\_\_\_\_

2. Expiration date of annual state inspection \_\_\_\_\_

\_\_\_\_\_ A signed agreement (attached) by the student agreeing to abide by rules and procedures of the school, and of their Texas Driving License

\_\_\_\_\_ A BSH Parking permit (issued upon receipt of all the above)